

**CHESTERFIELD AND DISTRICT JOINT CREMATORIUM COMMITTEE****Monday, 24th September, 2018**

Present:-

Councillor Ludlow (Chair)

Councillors      Blank  
                  P Gilby  
                  GordonCouncillors      Lilley  
                  Ritchie  
                  Smith

\*Matters dealt with under the Delegation Scheme

**10 DECLARATIONS OF INTEREST BY MEMBERS AND OFFICERS  
RELATING TO ITEMS ON THE AGENDA**

No declarations were received.

**11 APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillors Bagley, Diouf and Gilmour.

**12 MINUTES OF THE JOINT CREMATORIUM COMMITTEE HELD ON  
22ND MAY, 2018**

That the minutes of the Chesterfield and District Joint Crematorium Committee on 22 May 2018 be approved as a true record and signed by the Chair.

**13 BUDGET MONITORING REPORT PERIOD 5**

The Senior Accounting Technician submitted a report on the Period 5 Budget Monitoring position as at the end of August 2018.

It was noted that the number of cremations was more than forecast for the year to date and that there was a healthy variance. There had been an underspend on staffing due to illnesses and people moving on, however the adverse weather conditions over the summer meant that emergency repairs to the footpaths were necessary.

The Chapel refurbishment programme was not yet complete, the toilets being an ongoing job but the project was still within budget.

**RESOLVED –**

That the report be noted.

**REASON FOR DECISION**

To keep the Joint Committee informed about the financial performance of the Crematorium.

**14      LOCAL GOVERNMENT ACT 1972 - EXCLUSION OF THE PUBLIC**

That under Section 100(A)(4) of the Local Government Act, 1972, the public be excluded from the meeting for the following item of business on the grounds that it involved the likely disclosure of exempt information as defined in Paragraph 3 of Part 1 of Schedule 12A of the Act.

**15      BEREAVEMENT SERVICES MANAGER'S REPORT**

The Bereavement Services Manager submitted a report on matters relating to the operation of the Crematorium.

It was noted that the number of cremations for April to August 2018 was higher than the last 7 years. There was a decrease in cremations from West Derbyshire due to the opening of a new crematorium in Alfreton.

The report advised that a new NHS medical examiner would be appointed and that the Crematorium had been awarded a Green Flag Award recognising the high standard of its outdoor spaces.

It was reported that a number of suggestions had been received via a questionnaire at the Open Day along with those from staff development and conversations with service users. The Bereavement Services Manager also reiterated his thanks to Councillor Bagley and Councillor P Gilby for their contribution to the Memorial Service.

The committee discussed the increase in numbers of those that die destitute and requested that the Bereavement Services Manager provide the latest figures at the next meeting.

**RESOLVED –**

That the report be noted.

**REASON FOR DECISION –**

To keep the Joint Committee informed of matters relating to the operation of the Crematorium.